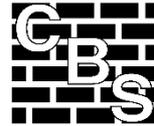


# CBS NEWSLETTER

## Summer 2020



CBS Security & Remote Monitoring Ltd Holds SIA Approved Contractor Status for the Provision of Security Guarding and Key Holding Services.



## Welcome to our Summer News letter.

We have had to change the format a little so that we can incorporate in the latest Covid-19 updates. A big welcome to any new staff that have joined us recently we wish you well with your career at CBS, and goodbye and good luck to any staff that have decided to move on.

This quarter's highest performing site goes Draxlmaier with a consistent double 100%, great work during the lock down well done to all the staff involved

My thanks also go out to Leybu and the team at The Hub who were involved in a potential life saving incident, for which they have been nominated for an award, so I will say no more until the results of the nomination come back.

We also recently received praise from a customer on our Facilities Management referring to our staff as, "Super Stars", way to go team CBS.

## ACT Training

The ACT SIA refresher training has really taken off even our engineers are completing it, every one that has completed it has praised it, let's aim to be the first company to complete 100%. If you have done it encourage everyone else tell people how interesting and how easy it was! It takes about half an hour you get a full ACT certificate, it's a recognised qualification. Send me a copy I'll put it in your file and laminate you a copy to put up in your workplace! About 75% of our staff have completed this training, during these negative Covid-19 times what could be better than something positive one big push and we can be the first company over the line!! See below instructions how to join in.

SIA on- line refresher training, "ACT", follow the instructions below, and don't forget to send me a copy of your certificate to add to your training file.

<https://ct.highfieldelearning.com> double click or enter this address in blue into your search bar.

Use the drop down box's to answer the four questions;

Start new training session.

I am learning as part of a registered organisation.

How many learners, **1**

Area of Business, **Security**

Region, **West Midlands**

Job Role, **Security**

Then PIN code: **271981**

This will give you access to the system. Good Luck

## **Covid-19 Update**

We are currently reviewing all our risk assessments to contain all the information that was sent out to you over the last few months and remains the current thinking on how to tackle the virus see Annex C below.

### **What's the risk of coronavirus for travelers?**

There are some countries and areas where there is a higher chance of coming into contact with someone with coronavirus.

See our [coronavirus advice for travelers](#).

### **Symptoms of coronavirus**

The symptoms of coronavirus are:

- a cough
- a high temperature
- shortness of breath
- a loss of smell and taste

But these symptoms do not necessarily mean you have the illness.

The symptoms are similar to other illnesses that are much more common, such as cold and flu.

### **How coronavirus is spread**

Because it's a new illness, we do not know exactly how coronavirus spreads from person to person.

Similar viruses are spread in cough droplets.

It's very unlikely it can be spread through things like packages or food.

## How to avoid catching or spreading coronavirus

### Do

- wash your hands with soap and water often – do this for at least 20 seconds
- always wash your hands when you get home or into work
- use hand sanitizer gel if soap and water are not available
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin straight away and wash your hands afterwards
- try to avoid close contact with people who are unwell
- 

### Don't

- do not touch your eyes, nose or mouth if your hands are not clean

## What to do if you think you might have coronavirus

If you think you might have coronavirus or you've been in close contact with someone who has it:

- stay at home and avoid close contact with other people
- do not go to a GP surgery, pharmacy or hospital
- use the NHS 111 online coronavirus service to find out what to do next, and where to go for a test

The 111 coronavirus service will tell you if you need to continue to stay at home (self-isolate) or if you need medical help.

### [Use the 111 coronavirus service](#)

#### Recent travel

If you've recently travelled abroad, see our [coronavirus advice for travelers](#) to find out what to do.

## Annex B



The coronavirus pandemic is a rapidly evolving situation. For the most up-to-date information on what we are doing and how this may affect licensing, please check our website: [www.sia.homeoffice.gov.uk](http://www.sia.homeoffice.gov.uk).

Yours faithfully,

Security Industry Authority

## Annex C

As this virus remains a threat, we shall continue to send out to all our employees the latest advice given. The most important advice remains to wash your hands regularly with hot soapy water for approximately 25 seconds

As of 16th March 2020 the UK government still advises [social distancing measures](#) where possible, this has reduced down from a strict 2 meters apart. Those who may be at greater risk of severe illness should be particularly stringent with these measures. Social distancing measures are steps taken to reduce the social interaction between people. These include for example avoiding non-essential use of public transport, large gatherings, public spaces such as, theatres. New advice is now relaxed to observe new social distancing guidelines in public places including the wearing of masks on public transport, small groups in pubs and restaurants.

Security Officers working behind glass remain a low risk, however some practices need to be adjusted. For example:

1 Change of shift, instead of a 10 min change over period, the outgoing officer should prepare a clear short written handover in the D o B. The officer will then watch for their replacement arriving and exit the gate leaving keys etc on the table ensuring doors don't auto close and lock. The officer will proceed to

their transport and await an acknowledgement from the on coming officer before leaving the area.

The oncoming officer shall enter the gate, secure the keys and read the handover immediately, if there any issues they will ring the off going officer for clarification. If there are no issues the oncoming officer should wave and give a thumbs up to the outgoing officer.

2 Welfare visits and site visits will now be completed wherever possible by video call.

3 The Patrol drivers will no longer enter site but will be dealt with like a visitor through glass.

4 Deliveries can be dropped off outside of gatehouses, and collected once the driver has left, always wash your hands after handing any deliveries.

These instructions may seem a little harsh but we need to beat this virus.

Stay Safe